



POSITION: Nurse Liaison

LOCATION: Poughkeepsie – Admissions Department

STATUS: Full Time: 40 hours per week/10 hours per day
Sunday through Wednesday

FUNCTION: Responsible for the timely processing of patient referrals and admissions which may include education on the general hospice benefit, intake coordination when the patient is being discharged from a facility, as well as perform the initial assessment for patients across all settings.

EDUCATION/EXPERIENCE: Graduate of an accredited nursing school; NYS RN license required. Hospice and Palliative Care Certification desired (after one year of employment).

Minimum three (3) years clinical nursing experience. Previous hospice, home care and/or oncology experience preferred. Direct service experience in discharge planning, outreach and public relations preferred. Good customer relations skills. Computer documentation skills.

Valid NYS drivers license required with acceptable driving record.